

**UNITY CHURCH OF TRUTH**

**14402 PROSPECT AVENUE**

**TUSTIN, CA 92780**

**MEETING OF THE BOARD OF DIRECTORS**

**December 15, 2020**

**OPENING PRAYER:**

Mary Jeanne led the board in opening prayer.

**CALL TO ORDER:**

Jim called the meeting to order at 6:35 PM.

**ROLL CALL: All via Zoom**

Connie Carter (2021)

Jim DeFontes ( )

Lisa Kolibar ( )

Todd Boppell ( )

Erin Hostetler ( )

Steve Stoeckel (2021 )

Mary Jeanne Hawes (Ministry Director)

**MOTIONS:**

***Minutes Approval:***

Connie moved and was seconded that the minutes from 11-17-20 and 12-1-20 be approved as presented. The motion passed.

***Agenda Approval:***

Todd moved and was seconded that the agenda (Exhibit A) be approved as presented. The motion passed.

**President's Report:**

Jim reviewed our initial goals as a board, and found that we have essentially accomplished them. He then turned to the next set of goals, as Phase II.

**Ministry Director's Report:**

Mary Jeanne

- **Spiritual Ministry** Team had a meeting yesterday, deciding who will be speaking when, identifying a few holes in the schedule. Next meeting

will be Dec 28, to clarify each member's deliverables. Blair will teach a class on Rumi poetry. The board agreed to include a donation button in White Stone events, make it a love offering.

- **Website** – The board discussed streaming capabilities for our services and classes, including Restream, for our website and other platforms.
- **December/January Schedule** – White Stone Weekend will be announced this Sunday, including a poster and a separate email, take-home flyer, and Facebook notification. The YFM solstice event will take place after Sunday service. The Community Meeting Q&A with a link to the recording will be created. Jim made a motion that Christy and Erin will design a sign for people attending Sunday service, presenting upcoming events and services. The motion was seconded, and passed.
- **Morning Meditation** is being handled by Prayer Chaplains, with a smooth transition.

### **Finance Report:**

Todd reviewed the financials from November, and year to date. He compared 2019 and 2020, and created a “floor” for annual revenue to present to banks, working towards the goal of getting a loan.

### **YFM Vision and Update:**

Erin presented a report on the status of YFM. She is facilitating the Zoom class on Sunday; she presented the heart-centered youth and family ministry model, and mentioned the challenges with online burnout. Erin shared her vision for 2021, which is growth, and collaboration with “Big Church”.

### **Minister Transition Team Contracts:**

Lisa explained the hourly rates, differences between the contracts, and the fact that the current amounts will not cover the Ministry team's living expenses. They may have other sources of income, and revenue sharing with other groups. There may be a possible expansion of hours, with subsequent increase in compensation. Mary Jeanne will create a formal announcement of the new Spiritual Team, including photos, bios, and upcoming events and services

### **Deferred maintenance prioritization process :**

Connie wrote a report listing UOT's deferred maintenance items, roughly in order of priority. We are balancing the prioritized list of pressing items with ongoing emergent issues which rise to the top of the list, within the framework of our financial situation.

### **Space assessment process:**

Connie discussed the process of identifying and reaching out to the various ministry leaders and talking about the vision for their ministry. We will then survey what items are needed to support that ministry, where they are currently stored, what edits can be made and designating storage space for each group.

### **Property and Grounds Security :**

Jim is concerned about campus security after hours, with people exhibiting behaviors that are undesirable from safety, security, health, and liability standpoints. Various potential mitigation measures were raised, but not discussed in depth at this time.

### **Review Action Items**

#### **Action Items assigned this meeting**

ACTION ITEM:

ACTION ITEM: **Jim**

Work with Todd Lisa MJ and Tony on streaming capability committee

ACTION ITEM: **Erin**

Create sandwich board communication for people attending Sunday Service

Be in inquiry on her highest and best calling at UOT

ACTION ITEM: **Lisa**

Participate in streaming capability committee

ACTION ITEM: **Steve**

ACTION ITEM: **Todd**

Participate in streaming capability committee

ACTION ITEM: **Connie**

Create list of Hummingbird House improvements

Contact Von Aronson re: designing Victoria House north porch

ACTION ITEM: ***Mary Jeanne***

Send calendar to board

Put together bio, photo, classes, White Stone Weekend to announce Triad

Update online minutes, president's report, financial report

**Dates for Future Board Meetings**

Tuesday, January 5, 2020 at 6:30 PM via Zoom

**CHECK OUT**

● **Closing Prayer & Adjournment**

Steve led the Board in the closing prayer.

The meeting was adjourned by Jim at 9:10 PM

Connie Carter

Secretary