

UNITY CHURCH OF TRUTH

14402 PROSPECT AVENUE

TUSTIN, CA 92780

MEETING OF THE BOARD OF DIRECTORS

January 5, 2021

OPENING PRAYER:

Rev Blair led the board in opening prayer.

CALL TO ORDER:

Jim called the meeting to order at 6:35 PM.

ROLL CALL: All via Zoom

Connie Carter (2021)

Jim DeFontes ()

Lisa Kolibar ()

Todd Boppell ()

Erin Hostetler ()

Steve Stoeckel (2021)

Mary Jeanne Hawes (Ministry Director) Rev Blair Tabor

MOTIONS:

Minutes Approval:

Jim moved and was seconded that the minutes from 12-15-20 be approved as amended.

Agenda Approval:

Todd moved and was seconded that the agenda (Exhibit A) be approved as amended. The motion passed.

President's Report:

Jim reviewed the many and various activities going forward throughout the church and ministries. Spiritual Ministry Team (SMT) members will now attend first and third board meetings. We are focusing on how to get feedback from community, and developing two ongoing revenue streams. We are developing web based platforms and updating the website. Todd will explore the new PPP loan.

Spiritual Minister Report:

Rev Blair reported that the Spiritual Ministry Team is coming together well. He reviewed the upcoming White Stone Weekend, and the Rumi workshop. He presented an overview of his various methods of connecting with donors and improving church giving models. Rev Marj's ongoing role at UOT was clarified. The SMT will review potential workshop presenters, with potential Ministry Advisory Team involvement. Lisa will provide recommendations on the process for selecting/creating content with Erin assisting.

Ministry Director's Report:

Mary Jeanne reviewed the month end, year-end work. She reported on Prayer Chaplain Ministry status and changes. Jim Perry, the outgoing leader of the ministry, will be acknowledged at an upcoming Sunday service. Blair is welcome to attend a PC meeting. MJ will follow up with Jon Claud Pinto, the new Prayer Chaplain leader, regarding process, notes, and continuity.

Workshops Communication:

Mary Jeanne reviewed the various and several methods of sharing information with our community regarding the White Stone weekend and the Rumi poetry seminar. The board discussed other ways to communicate with people coming to the grounds, including a Bulletin board and events calendar. Erin will create recommendations for short run, long run communication.

Property/Grounds:

Connie reported on the results of the Aleppo pine tree trimming and other tree removal/planting handled by Steve. Various other repairs and projects pertaining to the facilities and grounds, such as sanctuary wall repair, electrical repairs, Hummingbird House needs, Site 4 renovation, and donation box design, were reviewed. Connie has been researching security measures, such as onsite guards, patrols, and alarm systems.

Communication/Advertising/Marketing/Registration:

Jim spoke about the current state of these areas and is in active conversation with experts, looking for solutions and strategies. We have purchased Restream, which puts livestream or prerecorded content to send out to three different sites. Todd is looking into different applications for Restream. Lisa is researching YouTube channels, full utilization of features, and log in access. We will use Eventbrite for registration and payment processing.

Digital Ministry:

Annette has been handling cameras for the Sunday Service, with Harvey on second camera; Erin has stepped in as well. Mary Jeanne and Jim will create

and send a memo to the community, inviting people to join our Digital Ministry Crew/camera crew. If we go indoors, we will have at least one camera.

End of Year Sharing:

Each board member spoke about what went well, what didn't, and what they are looking forward to for future years.

Review Action Items

Action Items assigned this meeting

ACTION ITEM:

ACTION ITEM: ***Jim***

- Continue marketing/advertising/communications conversations

ACTION ITEM: ***Erin***

- Consider ways to improve onsite Ministry communication methods

ACTION ITEM: ***Lisa***

- Continue YouTube research and optimization

ACTION ITEM: ***Steve***

ACTION ITEM: ***Todd***

- Research new PPP loan

ACTION ITEM: ***Connie***

- Survey and address HBH needs
- Research and act on donation box design and implementation
- Meet with security/alarm company representative

ACTION ITEM: ***Mary Jeanne***

- Review Prayer Chaplain Ministry procedures with Jon Claud Pinto
- Create and send Digital Ministry Crew memo to community

Dates for Future Board Meetings

Tuesday January 19 2021 at 6:30 PM via Zoom

CHECK OUT

● Closing Prayer & Adjournment

Steve led the Board in the closing prayer.

The meeting was adjourned by Jim at 9:08 PM

Connie Carter

Secretary