

CHURCH OF TRUTH
14402 PROSPECT AVENUE
TUSTIN, CA 92780
MEETING OF THE BOARD OF DIRECTORS
June 1, 2021

OPENING PRAYER:

Shara led the board in opening prayer.

CALL TO ORDER:

Jim called the meeting to order at 6:35 PM.

ROLL CALL: All via Zoom

Connie Carter (2021)	Jim DeFontes ()
Lisa Kolibar ()	Todd Boppell ()
Erin Hostetler ()	

Mary Jeanne Hawes (Ministry Director)

MOTIONS:

Minutes Approval:

Jim moved and was seconded that the minutes from May 4, 2021 be approved as presented. The motion passed.

Agenda Approval:

Todd moved and was seconded that the agenda (Exhibit A) be approved as amended. The motion passed.

Review of Action Items:

Erin led a review of last week's action items. All were complete or in process.

President's Report:

Jim reported on his primary objectives, which include continuing to support Sacred Ministry Team, reviewing Erin's YFM job description, continuing storage clean up, creating non-ministerial revenue streams, supporting Mary

Jeanne in her Ministry Director role, developing Christy as Admin, creating operational leaders and teams, and having more activities on the grounds.

Spiritual Ministry Team Report:

Shara reported on the Core Values for the next several months; we will initiate birthday Sunday on June 6, the same Sunday our youth return to campus. We will initiate New Guest Sunday, online and in person including follow up with first time visitors. We will return to having Adventures in Faith, with new ideas and a weekend retreat. The SMT is focused on how to stay relevant as a hybrid church, and what technology will be needed. The future is about connecting vs physical gathering. Blair is starting a giving initiative.

Ministry Director's Report:

Mary Jeanne and Todd will talk about improving our server, and getting a Mesh system for the campus. We are switching phone systems from Ring Central to Zoom and will look into cable options. Mary Jeanne and Connie joined two Tustin sheriffs who conducted a Vulnerability assessment for our campus, and should be providing their report shortly. The Bylaw change was voted on by 52 members, and all approved. The Board Election Committee will send out an invitation for candidates (Connie is one), and go through the approved election process. The board will schedule the Annual meeting. MJ will work with Kirk on revising bylaws ongoingly, starting with Articles I and II. Prayer Chaplains are planning a September service honoring loved ones who have passed; Jim relayed positive feedback for JonClaud's leadership.

Community Meeting (Learnings):

~15 members attended the Bylaw Change meeting, all on Zoom. Mary Jeanne suggested having explanation as to why we are considering the changes, such as providing FAQs.

Social Media update:

Erin reported our Increasing social media presence, and working well with Christy. We have gone from 125 to 500 Instagram followers, and other followers are increasing. MeetUp yielded 7 people at the recent Drum Circle, along with other church members.

YFM Update:

Erin reported that the kids coming back to campus on June 6. Her focus will be on the onsite meetings, rather than the online. Erin proposed directing her salary towards improvements and technology for the children, until September.

Board Election Process (bylaws, status, next steps):

See above

May Financial Report:

Todd presented the financials, mentioning that \$40k will be outgoing to pay for the termite and painting. We have stayed close to our projected budget. One time gifts have been very helpful. Cash on hand and investment portfolio remain strong. We still owe \$16,500 on the PPP loan, to be paid back over the next year in monthly payments. Mary Jeanne will clarify when and how payments will be made.

Investment and Fundraising Committee (concept, next steps):

Joe Hill, Zelda Benson-Wagner, Jim, Todd, and John Hawes met last month to discuss the formation of an investment and fundraising committee. They mentioned that a Capital Campaign was long overdue. All members are willing to be part of a steering committee for the Capital Campaign. Todd sent various background documents to the team.

Property and Grounds Update:

Connie presented the concept of the Sacred Grounds Ministry holding a Succulent sale; the board supported the idea. The Admin building door replacement is scheduled for this week. The pond filter repair and cleanout is being planned. Connie reviewed the bid for the repair and termite treatment for the two large storage sheds in the parking lot, which was \$3000 to replace wall siding, reroof, repair wood members, and rebuild the bench beneath the oak tree. The board considered other possible options, such as replacing the sheds with new units or securing other bids, then opted to move forward with the original bid.

Hospitality- strategy:

Mary Jeanne stated that she did not see any prohibition to resuming the previous method of having hospitality. MJ will take a leadership role, and will provide feedback.

Prosperity – wedding and advertising update:

Lisa reported that the events are ramping up slowly. There are two weddings scheduled. Lisa is reviewing contract examples, and will send to Todd to review. We will have a photo release form. We need to create a way to close the grounds for these private events, such as signage. Lisa and Mary Jeanne will work on that. Lisa spoke about holding Wedding Expos, and creating

partnerships with Green Parrot café and other service providers She will come up with structures for such partnerships, and check with Todd regarding tax ramifications. She raised the idea of having community picnics, and other onsite activities. Jim, Mary Jeanne, and Shara will brainstorm summer activities, then report. Shara suggested having her Sunday Salon be a forum for community input and participation.

Jim, Kirk Reeves, Joe Schwallie are working on creating a Veterans Group.

Jim, Kirk, Marty and Harvey Beery are discussing holding healing event.

IDG Advertising – status:

MJ, Christy, Todd, and Erin are working on updating all text and content on each website page, and are approximately 70% complete. They are being succinct, and focusing on specific audiences. IDG wants to see the changes, message, and audience before they start any creations. They will create the Home Page, with possible mock ups by the end of June.

The Board agreed to start future meetings at 6 PM in deference to Todd's scheduled participation from the East Coast.

Review Action Items

Action Items assigned this meeting

ACTION ITEM:

ACTION ITEM: ***Jim***

ACTION ITEM: ***Erin***

ACTION ITEM: ***Lisa***

- Work on wedding contract format with Todd
- Work on event partnership structure
- Design Private Event signage with Mary Jeanne

ACTION ITEM: ***Todd***

ACTION ITEM: ***Connie***

Follow up with shed repair, paint selection, pond repair

ACTION ITEM: ***Mary Jeanne***

- Talk with Todd regarding server
- Send invitations to community for Board member candidacy
- Clarify PPP loan repayment details

Dates for Future Board Meetings

Tuesday, June 15 2021 at 6:00 PM via Zoom

CHECK OUT

- **Closing Prayer & Adjournment**

Shara led the Board in the closing prayer.

The meeting was adjourned by Jim at 9:04 PM

Connie Carter

Secretary