

UNITY CHURCH OF TRUTH

14402 PROSPECT AVENUE

TUSTIN, CA 92780

MEETING OF THE BOARD OF DIRECTORS

May 4, 2021

OPENING PRAYER:

Mary Jeanne led the board in opening prayer.

CALL TO ORDER:

Jim called the meeting to order at 6:32 PM.

ROLL CALL: All via Zoom

Connie Carter (2021)

Jim DeFontes ()

Lisa Kolibar ()

Todd Boppell ()

Erin Hostetler ()

Mary Jeanne Hawes (Ministry Director)

Steve Stoeckel (2021) joined meeting at 8PM

MOTIONS:

Minutes Approval:

Lisa moved and was seconded that the minutes from April 20, 2021 be approved as amended.

Agenda Approval:

Todd moved and was seconded that the agenda (Exhibit A) be approved as presented. The motion passed.

Review of Action Items:

Erin led a review of last week's action items. All were complete or in process, and some were to be covered later in the meeting.

President's Report:

The board is performing many executive functions, and is considering which items can be passed to the SMT, staff, and other teams.

Spiritual Ministry Team Report:

None; SMT is excused from this meeting

Ministry Director's Report:

Mary Jeanne reported that UOT will host a book signing on May 11. Kathie Korner met “the Asian Oprah”, and Mary Jeanne will reach out to her. There is a walk through scheduled with an IT specialist to look into our WIFI situation. May 13 will be the initial assessment with FEMA personnel to look into UOT's terrorist threat level, pursuant to applying for a grant to pay for mitigation measures. Mary Jeanne reviewed the ongoing situation with a disruptive member who has been banned from the UOT campus, but has started showing up again. She spoke of UOT's Disruptive Behavior Policy. Todd suggested bringing up this member's behavior to the community, in the form of an email from the President and the Board.

Community Meeting (Content, logistics):

The Board discussed the intention and format for the community meeting. There will be a Zoom call open to Q and A about the proposed bylaw change, facilitated by Mary Jeanne and Kirk Reeves. Lisa will notify the community during the Sunday announcements, informing everyone of the reasons for the slimmed-down format. The bylaw change vote will take place the following week.

Bylaw Revision (communication with community):

Mary Jeanne and Erin will work on verbiage for notifications.

Property and Grounds:

Connie noted that Steve has installed the “No Trespassing” and the “No Overnight Parking” signs. She would like to schedule another Garden Clean Up day this month, and will coordinate with other events that may be happening on the proposed dates. The termite wood repair is underway. The tenting will take place after that, and will be coordinated with activities happening in the various buildings.

Prosperity/Wedding advertising (Wedding Compass update):

Lisa reported that the Wedding Committee will meet this Thursday, with Connie joining. The Wedding Compass has added UOT to their website. Lisa will provide Erin with a link for Social Media. Christy introduced the idea of holding a Bridal Expo onsite, which would include vendor booths, tables, and a staged wedding on the grass. We would identify an amount the organizer

would give as a donation to cover costs. 10-20% of a church's revenue can be from unrelated income, and is taxable. A second issue is that renting our property to unrelated groups could endanger our exemption from property tax. Spiritual church uses and educational uses are permitted uses. We will need to revise brochures in light of new Covid regulations.

Social Media Director (new role and team update):

The team has set up with Meet Up, posting all events there. They are creating content and engaging posts. Lisa suggested including pricing in the market pieces. The team is exploring setting up Venmo and Zelle, to streamline payments.

YFM update:

The children are preparing to return to campus sometime in June. Erin sent a survey to teachers and parents, to gauge comfort levels and get feedback as to what this return would look like. The next field trip will be to Oak Canyon Nature Park, next Saturday.

Board candidates (skill sets and time commitments):

Jim sent a brief description of desirable skill sets and realistic time commitments and workload we would expect from a board candidate. After the approval of the bylaws, we will move forward with the new board member process.

IDG Advertising (update, next steps):

Kickoff meeting was last Friday, and the internal website meeting will be this week. Website content is to be divvied up between members, who will come up with slimmed down content. We are in the rough draft phase, and will collect photos to incorporate into the website. IDG will create a mockup of the Home Page, which will be a template for the website.

Spending Priority:

We will strategize and prioritize which projects move ahead first.

Investment Committee:

Joe Hill proposed looking into how our reserves are being used and invested. Todd has a solid background in this, as does Zelda Benson Wagner. Joe, Jim, Todd, and Zelda will form a committee to discuss strategies.

CDC recommendations (outside venue):

Some members are ready to come to services without masks, others are not. The board will announce and disclose that as of May 16, people who are fully

vaccinated and are two weeks out may choose whether or not to wear a mask outdoors. Masks will still be required indoors.

Post-Agenda:

Annette DeFontes is willing to provide her bands, free of charge, to play onsite at picnics or concerts.

Bri Webster, Harvey Beery, and Erin are meeting this Friday to discuss the Entry Sign project.

Review Action Items

Action Items assigned this meeting

ACTION ITEM:

ACTION ITEM: ***Jim***

- Create letter to community regarding disruptive member
- Figure out payment system for Craig's meetings

ACTION ITEM: ***Erin***

- Provide YFM job description to Jim by this week

ACTION ITEM: ***Lisa***

ACTION ITEM: ***Todd***

ACTION ITEM: ***Connie***

- Review costs and scheduling of Admin Building door replacement

ACTION ITEM: ***Mary Jeanne***

- List the Sunday service format
- Create letter to the community regarding disruptive member
- Figure out payment system for Craig's meetings

Dates for Future Board Meetings

Tuesday May 18, 2021 at 6:30 PM via Zoom

CHECK OUT

● Closing Prayer & Adjournment

Steve led the Board in the closing prayer.

The meeting was adjourned by Jim at 8:52 PM

Connie Carter

Secretary